

Redlands Unified School District
Measure J
Citizens' Oversight Committee

Minutes

District Office Conference Room - Measure J
20 West Lugonia Avenue, Redlands, CA 92374
February 3, 2011

I. Opening - Chairperson Cummings called the meeting to order at 5:01 p.m.

A. Pledge of Allegiance

B. Roll Call

Members Present: Bobbi Cummings, Dave Eason, Brad Easter, Amos Isaac, Renee Kern, Ronald Stutt, John Walsh

Staff Present: Sherryl Avitabile, Michelle Cole

C. Approval of Minutes – On motion of Ronald Stutt, second by Dave Eason, the minutes of October 14, 2010, were approved as submitted.

II. Public Participation

A. Community Input - none

III. Presentations and Reports

A. 2009-10 Financial and Performance Audit Report – Greg Cook, Vavrinek, Trine, Day & Co., LLP

Mr. Cook began his presentation with a review of proposition 39. Measure J was voter approved by the regulations of proposition 39, which requires financial and performance audits annually.

Mr. Cook discussed the Independent Auditor Report reviewing the financial statements of the Building Fund (Measure J) for the period ending June 30, 2010, and found the district to be in conformance with accounting principals generally accepted in the United States of America. For clarity Mr. Cook noted that this report applies only to the Building Fund specific to Measure J and does not represent overall operations of the Redlands Unified School District.

Next in review was the Performance Audit of Applying Agreed-Upon Procedures to identify findings and recommendations in respect to Measure J expenditures. Mr. Cook noted that all expenditures over \$100,000 and at least 10% of total expenditures for the year must be audited. In all, 32% of the expenditures were audited and all were in compliance. Mr. Cook also noted that no exceptions were found regarding the formal bid procedures required according to Education Code requirements and District policies.

On the motion of Brad Easter, second by John Walsh, the Financial and Performance Audit Report was received and filed.



B. Budget Review and Project Update – Sherryl Avitabile

Mrs. Avitabile reviewed the Measure J budget, noting that \$46 million in bond proceeds have been sold, with \$15 million remaining, mentioning that the District does not anticipate selling the remaining bonds at this time.

Mrs. Avitabile reviewed current projects informing members that we are currently waiting on the Division of the State Architect to address any seismic issues. The Security Projects are ongoing with most of the fencing complete. The Camera Project was Board approved in November 2010 and is currently underway. Redlands East Valley High School is first on the priority list with a target completion date at the end of February 2011, followed by the four middle schools then the elementary schools. The target completion date for all schools is mid July 2011. Mrs. Avitabile reviewed areas that remaining Measure J funds will be used for including, furniture, equipment and future parking lot conversion at Citrus Valley High School and seismic retrofits at various sites.

IV. For the Good of the Order/Member Comments

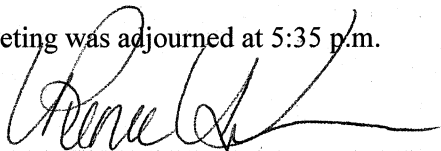
Chairperson Cummings announced that Rene Kern will serve as the Writing Committee Chair. The draft report will be presented at the next Oversight meeting.

Brad Easter informed members that the Redlands Elk Lodge will be having an American Flag Retiring Ceremony on February 19th at 10:00 a.m. for anyone who might have worn flags that need to be properly disposed of.

V. Adjournment

There being no further business, the meeting was adjourned at 5:35 p.m.

Attest:



Renee Kern
Vice Chair

Adopted:

April 7, 2011